



सीमाशुल्क (निवारक) केआयुक्तकाकार्यालय  
OFFICE OF THE COMMISSIONER OF CUSTOMS (PREVENTIVE) COMMISSIONERATE  
55-17-3 , सी -14 , 2 तल , औद्योगिकएस्टेट, ऑटोनगर , विजयवाड़ा – 520 007  
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55-17-3, C-14, 2nd Floor, Industrial Estate, Autonagar, Vijayawada – 520007.

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## **PUBLIC NOTICE 12/2024-CUSTOMS**

**Sub: Conduct of G-category examination for the year 2024 under Regulation 13(5) of CBLR, 2018 Vijayawada Customs Commissionerate - Reg.**

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Kind attention is invited to all the stakeholders in the jurisdiction of Customs Preventive Commissionerate, Vijayawada. This is to inform that a written examination for the issuance of G-card under Regulation 13 (5) of the Customs Brokers Licensing Regulations, 2018(CBLR) for existing "H" Card holders of this Policy Section as of the date of issue of this Public Notice is scheduled to be held on **25.07.2024**. **Further, as per** regulation 13 (5) of CBLR, 2018, Only four attempts are allowed for a person from the date of his appointment as a 'H' card holder.

### **2. EXAMINATION SCHEDULE:**

- i. The applications for the aforesaid exam have to be made through online mode only on the CBLMS portal (<https://cblms.gov.in>) under the tab Examination/ G-category Examinations/ Vijayawada Customs by clicking on *Apply*.
- ii. A User Manual with the name as "User Manual for G-category Examination Application" on CBLMS portal (<https://cblms.gov.in>) under the tab "Knowledge Centre/Help, Manuals & FAQs" is available incorporating the steps to be followed by the applicants for getting registered as a 'New User' and applying for the G Card Examination. Interested candidates are requested to follow the instructions in the User Manual carefully to avoid any errors/mis-declarations in the applications.
- iii. The CBLMS portal will be active for accepting applications for the exam from 15.05.2024 10.00 AM till 14.06.2024 06.00 PM. After the scrutiny of the applications, a list of eligible candidates to appear for the examination will be displayed on or before 28.06.2024 on the website [www.cblms.gov.in](http://www.cblms.gov.in) & [www.apcustoms.gov.in](http://www.apcustoms.gov.in).
- iv. Admit cards to the eligible candidates will be issued through the CBLMS portal from 15.07.2024 to 19.07.2024. Venue and Time of Examination will be printed on the Admit Card. Candidates are informed that they are not required to visit

- Vijayawada Customs Commissionerate Office or its field formations for the admit cards.
- v. Before submitting the application, the applicant must ensure the correctness/completeness of the details filled in the application, as an incorrect/incomplete application is liable to be rejected without any Notice/Deficiency Memo issued to the applicant. No correspondence in this regard shall be entertained by this office. Incomplete/incorrect applications shall be summarily rejected.
  - vi. **No application form in manual mode shall be received in the Customs Broker Section or elsewhere in the Commissionerate.**
  - vii. The Examination shall be conducted at the designated center as mentioned in the admit card on 25.07.2024.
  - viii. Results of the written examination will be declared on the CBLMS portal within one month from the date of examination.

### **3. PAYMENT OF FEES:**

- i. TR-6 Challan/Bills for Miscellaneous Charges of Rs. 500/- as 'Examination Fee' paid in favour of the Commissioner of Customs, Customs Preventive Commissionerate, Vijayawada has to be uploaded in the application form as explained in the User Manual.

### **4. DOCUMENTS TO BE UPLOADED ALONG WITH THE APPLICATION:**

- i. Copy of H Card issued by Vijayawada Customs.
- ii. TR-6 Challan for Miscellaneous Charges.
- iii. Self-declaration regarding the number Of attempts.

### **5. EXAMINATION PATTERN:**

- i. The G-Card examination shall be a 02-hour written examination in the form of Multiple-Choice Questions (MCQ) for 300 marks and the minimum qualifying marks will be 180 i.e 60% of total marks. The examination shall be such as to ascertain the adequacy of knowledge of such person regarding the provisions of Acts/Rules/Regulations subject to which goods and baggage are cleared through Customs.
- ii. The written examination will be conducted on 25.07.2024 in offline mode.
- iii. The pattern of the examination will be as follows:-

**No. Of questions: 100**

**Marking Scheme: +3 for each correct answer &  
-1 for each incorrect answer**

**Maximum Marks: 300**

**Qualifying Marks: 180 (60%)**

### **6. DOCUMENTS TO BE CARRIED TO EXAMINATION CENTRE:**

- i. All eligible candidates shall bring their valid 'H' Card, Admit card and

Aadhar Card on the examination date to their respective examination Centre/Hall, failing which they shall not be permitted to appear in the examination.

## **7. INSTRUCTIONS TO APPLICANTS:**

- i. Use of unfair means in the examination is strictly prohibited and action shall be taken against persons found indulging in unfair practices as permitted under law; Use of Mobile Phone or any other electronic device including Smart Phone inside the Examination Hall is strictly prohibited.
- ii. It may be noted that, if any suppression or wilful misstatements of any factual or material information in the application is noticed at any stage even after the declaration of the result, the candidate shall be treated as disqualified from the examination and, in addition, will also be liable to appropriate action under the provisions of CBLR, 2018/or any other law at the time being in force. The decision of the Deputy Commissioner of Customs (CBS), Vijayawada Customs shall be final in all respects of the examination.

**(C. VENKAIAH CHOWDARY)**  
**COMMISSIONER**

1. The Deputy/Assistant Commissioner of Customs, Krishnapatnam Custom House/ Kakinada Custom House/ ICD Marripalem  
- for wide circulations amongst the stakeholders
2. The Superintendent, Computers, CC (P), Vijayawada –  
With a request to upload in Departmental website
3. Office Copy/Notice Board.

**Annexure-A**

**SELF DECLARATION**

I do hereby affirm that I have not exhausted 4 attempts of the G-card examination since my appointment as an H-card holder at any of the Customs Broker firms of this Policy Section.

I understand that an attempt at the written exam shall be deemed to be an attempt and notwithstanding the disqualification/cancellation of application, the fact of appearance of the applicant at the examination will count as an attempt.

Place:

Signature of the Applicant:

Date:

Name of the Applicant:

## Annexure-B

### **CLARIFICATION FOR FILLING CBLMS APPLICATION**

All desirous candidates may refer to the following clarifications before filling their application form:

#### **Issue 1: Error message received a"G-category-examinations application is not allowed on this profile**

This error is generated when the application for G-category examination is being filled up from the CB profile. The Customs Broker cannot login using their own credentials and fill the application form on behalf of their employees. As mentioned in User Manual for G-category examination, every H-card holder who wishes to apply for the aforesaid examination needs to create a self CBLMS Login and then fill the application Form using his/her respective CBLMS login credentials.

#### **Issue 2: What to fill in the field CBLMS ID of the Customs Broker of the application form and where to find it?**

Every Customs Broker once registered on CBLMS portal has been assigned a unique CBLMS ID which looks like 2024VJWD00001. Hence, every H-card holder who wishes to apply for the aforesaid examination needs to fill the CBLMS ID of their employer [Customs Broker). This CBLMS ID may be found out by entering the PAN card details or name of their Customs Broker on the link <https://cblms.gov.in/search-cb-detail> and mention the same in their application form.

#### **Issue 3: Can H-card holder of any other Customs Commissionerate other than Vijayawada Customs Commissionerate apply for the aforesaid examination?**

Only H-card holders registered/licensed in Vijayawada Customs Commissionerate can apply for the aforesaid examination.

#### **Issue 4: Where to upload self-declaration on the number of attempts applicant has availed of?**

Field marked as "Any Other RelevantDocument"

#### **Issue 5: Where to upload AadhaarCard?**

Attention is invited to Regulation 13 (3) of CBLR, 2018 which stipulates that an employed person by Customs Broker shall possess the Aadhaar number issued to him/her. Hence, applicants are required to present their Aadhaar card as & when required to the satisfaction of competent authority. The Aadhaar card should have been issued before the date of issuance of this Public Notice.

**NOTE:**

- i. All the documents uploaded on portal should be self-attested at the time of submission.
- ii. All the documents have to be submitted along with the application form between 10.05.2024 ( 10.00 a.m.) till 09.06.2024 (06.00 p.m.). Applications received after the stipulated date and time shall be summarily rejected.
- iii. Candidates are directed to go through this Public Notice carefully and the applicants must ensure the correctness/completeness of the details filled in the application before submitting the application, as incorrect/incomplete application shall be rejected without any Notice/Deficiency Memo issued to the applicant. No correspondence in this regard shall be entertained by this office. Incomplete/incorrect applications shall be summarily rejected.